

**MEMORANDUM OF AGREEMENT**  
between the  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
and the  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**

**Subject: Cooperation in the area of Environmental Public Health Tracking**

This Memorandum of Agreement (MOA) describes the environmental public health tracking activities that have been agreed to between the Department of Health and Human Services, Division of Public Health Services (DPHS), and the Department of Environmental Services (DES). The mission of the DPHS Environmental Public Health Tracking (EPHT) Program is to build on existing state and local public health capacity and expertise in environmental health surveillance to empower the public health system (public health practitioners, healthcare providers, community members, policy makers, and others) to make information-driven decisions to protect public health. The EPHT vision is one in which the NH public health system is able to consistently design, implement, and evaluate environmental public health actions which are supported by environmental health data and information which are scientifically valid, useful, and meaningful.

This MOA will take effect on July 1, 2017, or upon approval, through June 30, 2022. The Agreement contains the option to renew for an undetermined period of time based on agreement of the parties.

For the purposes of this MOA, DHHS and DES agree to cooperate as follows:

**I. Department of Health and Human Services**

The Department of Health and Human Services, agrees to:

1. Assist DES with project planning and implementation when appropriate.
2. Assist DES staff with access to aggregated public health data via the NH Health WISDOM Data Portal.
3. Assist DES staff with access to data within the DHHS Enterprise Data Warehouse.
4. Share technical expertise on data analysis and interpretation.

**II. Department of Environmental Services**

The Department of Environmental Services, agrees to:

1. Assist DPHS with project planning and implementation when appropriate.
2. Assist DPHS epidemiological staff with access to environmental monitoring data via DES OneStop and other database systems, as deemed appropriate by DES program staff.

3. Abide by the confidentiality rules defined by DPHS to protect the identity of all personal information within health records as outlined in 'Guidelines for Public Release of Public Health Data' (<http://www.dhhs.nh.gov/dphs/hsdm/documents/publichealthdata.pdf>).
4. Share technical expertise on data analysis and interpretation.

### III. Mutual Agreements of the Parties


It is further understood and agreed between DHHS and DES:

1. The parties will maintain communication via regular meetings between program staff to ensure collaboration on work that is being conducted.
2. The parties agree to facilitate the exchange of information and appropriate datasets to support work in the field of Environmental Health.
3. That this MOA may be modified in writing at any time by mutual consent of both parties.
4. In the event that changes in either State or Federal laws or regulations occur which render the performance of the activities set forth in this MOA illegal, void, impractical or impossible, this MOA shall terminate immediately and automatically.
5. The parties will review this MOA at least once each year to determine whether it should be revised, renewed, or terminated.

IN WITNESS WHEREOF, the respective parties have hereunto set their hands on the dates indicated.



Lisa Morris  
Director  
Division of Public Health Services  
Department of Health and Human Services



for Clark B. Freise  
Assistant Commissioner  
Department of Environmental Services